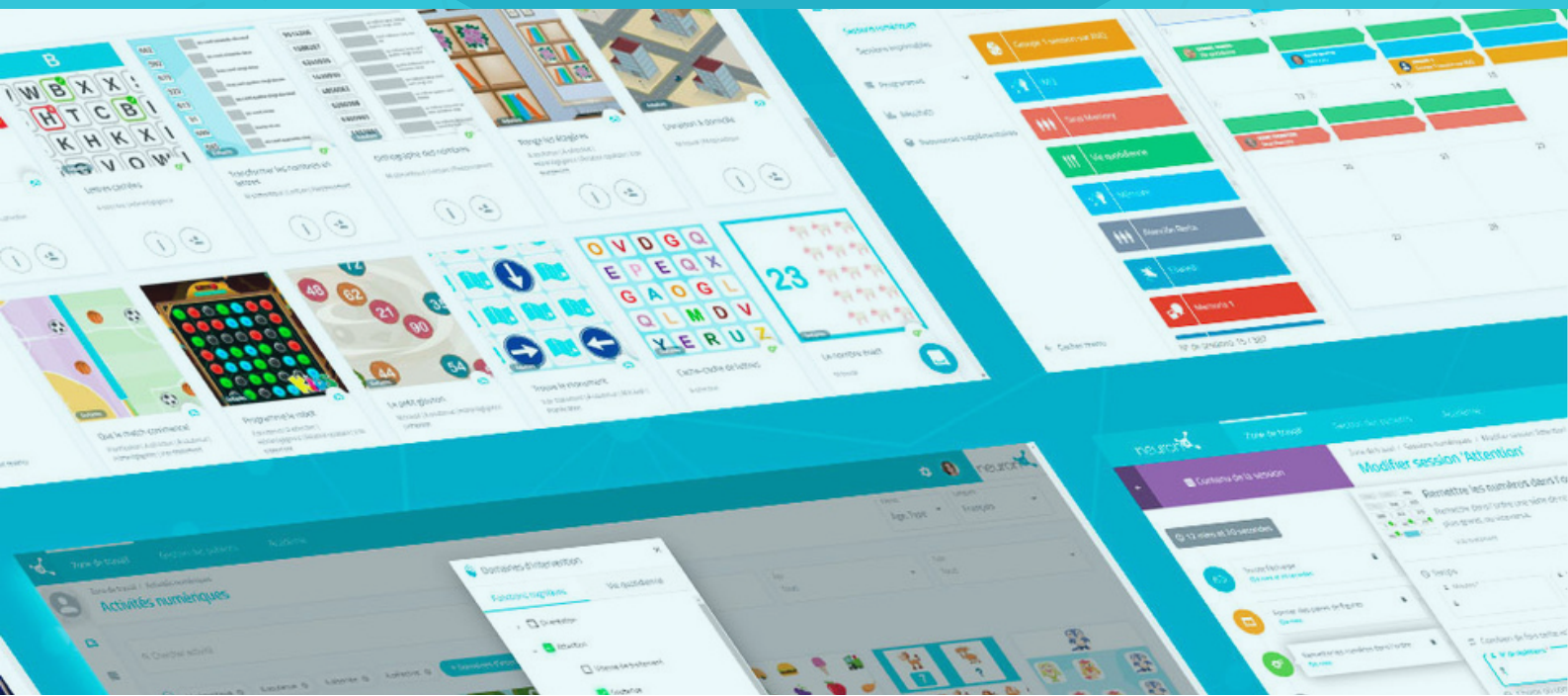


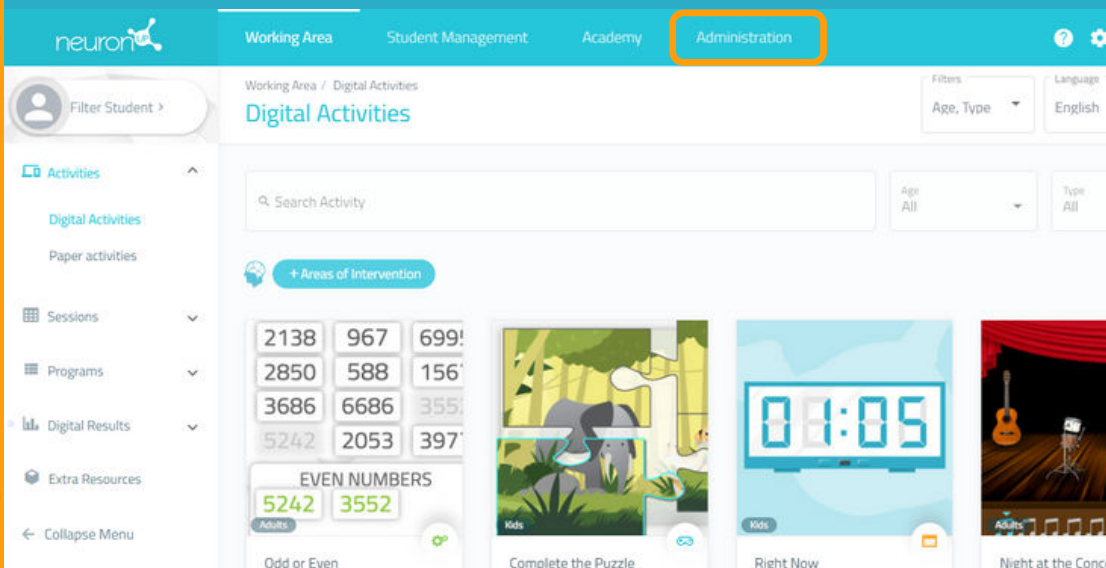
MANUAL

CREATE AND USE
A PATIENT PROFILE

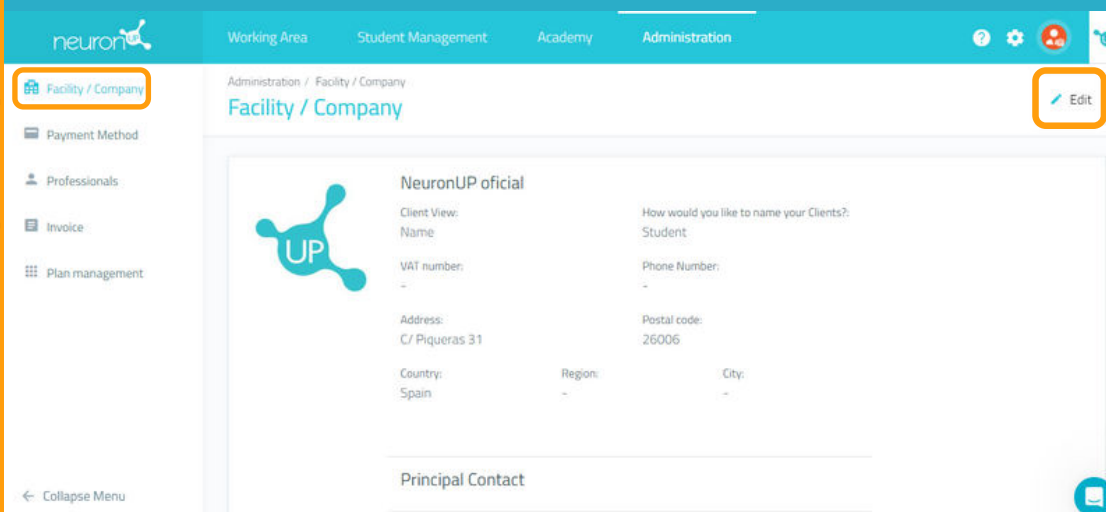


Choose how to name your clients: patient / client / student

Before you start, you should know that you can now decide how to name your clients on the platform: patients, clients or students. Here's how it's done:

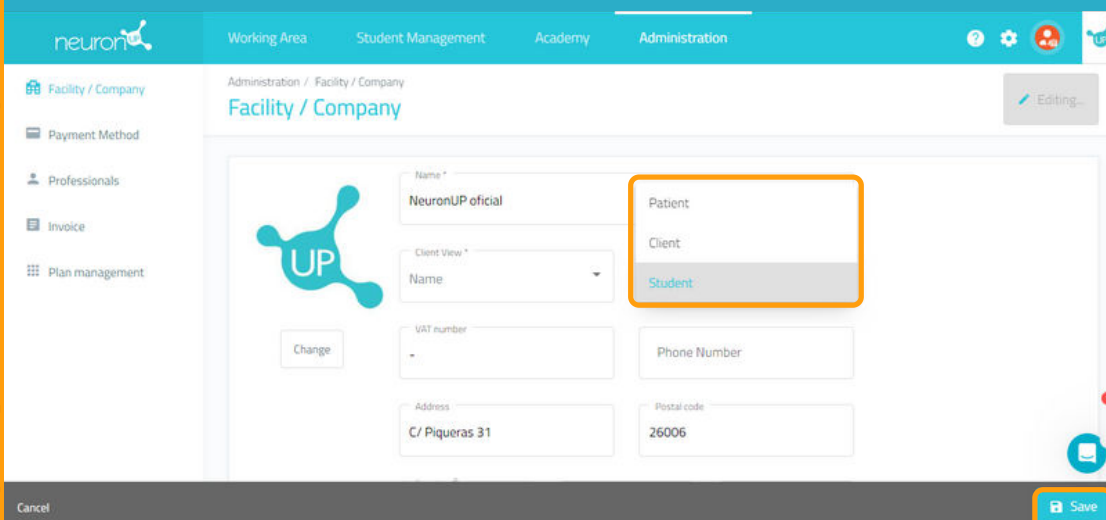


Click on the "Administration" tab, at the top of your screen.



Click on "Facility/Company".

Click on "Edit" at the top right.

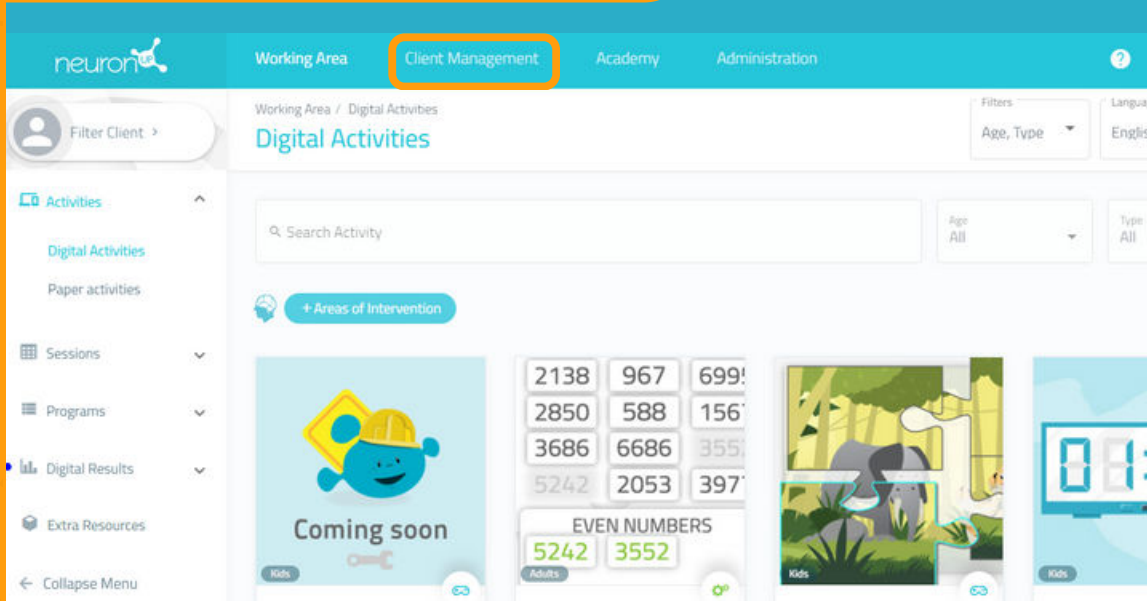


Click on "How would you like to name your Clients?" and then choose the option you wish: client, patient or student.

Don't forget to click on "Save" at the bottom right.

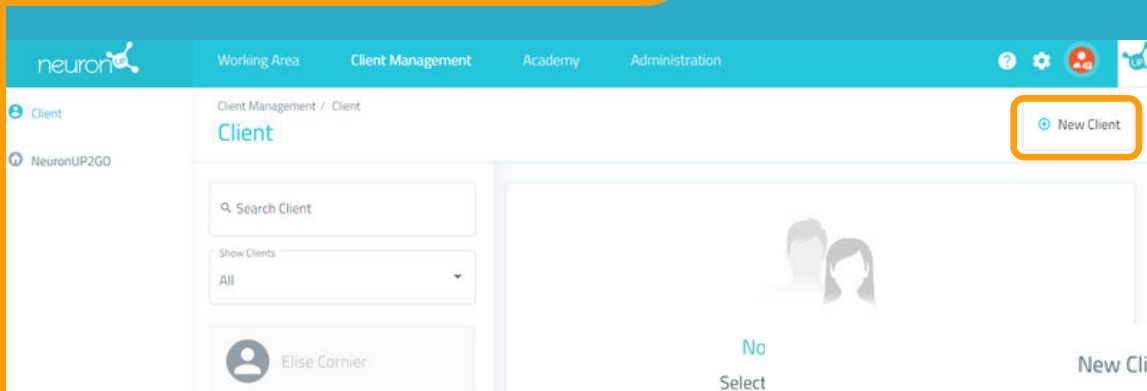
Now we will learn how to create a patient profile (we will use the term "client" for this tutorial). Creating a patient profile is essential: you will need it to assign work sessions and track their results.

1. Click on "Client Management"



To begin, click on the "Client Management" tab at the top of your screen.

2. Click on "New Client"



Then click on "New Client" on the right side of the screen.

1. Enter your client's **first and last name**.
2. Upload a photo of your client or choose an avatar.
3. Click on "Create".

If you want to create a profile to work in a group, type for example "Group" in the first name and a number in the last name, e.g. "1".

**See Manual for working in a group.*

A screenshot of the 'New Client' form. The form has two input fields: 'Name *' with the value 'Janelle' and 'Surname *' with the value 'Abbey'. Below these fields is a section titled 'Upload a photo or select a default image' with a placeholder image of a woman's silhouette. Underneath the placeholder is an 'Upload Photo' button. At the bottom of the form is a blue 'Create' button.

3. Fill in the client profile

Click on "Edit".

The screenshot shows the client profile for Janelle Abbey. The page has a navigation bar with tabs: NeuronUP2GO Access, Client's Sessions, Client Programs, Client Scores, and an Edit button. The profile fields include Gender, Birthdate, Education, SSN or ID No., Phone Number, Address, Domestic Arrangement, Employment History, Hobbies, Diagnosis, Anamnesis, and Observations. A blue-bordered box highlights the 'NeuronUP2GO access data' section, which contains 'Sessions for home', 'No Access', 'Username: user_6cfd3a32147ab7bf5dbf941e0e22996', and 'Password: ****'. Below this is a 'Change Access Information' button. Another section titled 'Professionals Who Work with this Client' shows a plus icon and a button labeled 'You are Working with this Client'.

Once you have created your client profile, you can add as much information as you wish: education, work history, diagnosis, etc.

In addition, you can define who are the professionals who will work with this client.

This is useful when there are several professionals working with the same client.

The screenshot shows two sections: 'Contact persons' and 'Treatments'. The 'Contact persons' section has a title 'Add Contact' and four input fields: 'Name *', 'Surname *', 'E-mail', and 'Phone Number'. There is an 'Add' button below the fields. The 'Treatments' section has a title 'Add Treatment' and a dropdown menu labeled 'Treatment *'. Below the dropdown are two date pickers: 'Start Date' and 'End Date'. A 'Description' field is partially visible at the bottom.

From this screen you can also manage the access data to NeuronUP2GO (remote access), in the blue box.

*See NeuronUP2GO Manual.

4. View the client's sessions and results

The screenshot shows the client profile for Janelle Abbey with the 'Client's Sessions' tab selected in the navigation bar. The 'NeuronUP2GO access data' box is also visible, showing the same information as in the previous screenshot.

From your client's profile you can access their sessions or programs, as well as view their results.